

SUPERIOR COURT OF CALIFORNIA, COUNTY OF IMPERIAL

Superior Court Human Resources Division

939 W. Main Street, El Centro, CA 92243
Phone (760) 482-4739 Fax (760) 482-4530
Website: <http://www.imperial.courts.ca.gov>

JOB TITLE: Per Diem Court Reporter
WAGE INFORMATION: \$265 per diem rate (plus State mileage rate when applicable)
FILING PERIOD: **Continuous**

Work Description/Locations:

Superior Court of California, County of Imperial is seeking an experienced Per Diem Court Reporter on an independent contractor basis, to take verbatim notes at Court hearings, trials and other proceedings; transcribe stenographic notes to produce transcripts of courtroom activities.

One-five days per week as needed. Schedule set 1 to 1 ½ weeks in advance. The services of per diem reporters are needed at all court locations, mostly assigned to El Centro or other areas within 20 miles.

Minimum Qualifications:

Possession of a valid Certified Shorthand Reporter (CSR); and must be responsible for providing court reporting and transcription equipment.

Other Requirements

Possession of a valid Class C California driver's license

How to Apply:

Interested individuals can submit their resume and copy of proper certification to the Human Resources Office located at the address stated above.

Court Contact: Linda Nunez, Human Resources Manager



Equal Employment Opportunity Employer

Rendering fair and equal justice; inspiring confidence and trust in the legal system; and serving the public with courtesy, respect, integrity, professionalism, and efficiency.